

# Manor Message

## Embrace the possibilities

29495 Annapolis • Westland, Michigan 48186 • www.pvm.org

2026 | Issue III

### Featured Articles

Monarch Moments	pg.02
Inspirational Moments	pg.03
Coordinator's Corner	pg.04
OSM Events	pg.05
Giving Matters	pg.06
Mayor's Message	pg.07
Maintenance Tips	pg.08
Admin.Assistant	pg.09
Birthdays/Calendar	pg.10
OSM Recipe	pg.11
Word Search	pg.12
Fun Facts	pg. 13
Local Sponsors	pg.14
OSM Classifieds	pg.15

## The Administrator's Pen



### Goodbye February & Hello March



As we welcome the month of March, we also welcome the promise of new beginnings. March brings the first signs of spring, a time when longer days, fresh air, and blooming flowers remind us that brighter days are ahead. It is a wonderful opportunity for all of us to embrace the season of renewal, enjoy the changing weather, and continue building the strong sense of community that makes your home so special.

This month also brings many opportunities to celebrate and stay engaged, including St. Patrick's Day, Women's History Month, and the beginning of spring. We encourage everyone to participate in our upcoming Friends & Family, (Please check your calendars) connect with your neighbors, and enjoy the programs and activities planned for this month. Thank you for being such an important part of our OSM family. Wishing each of you a joyful, healthy, and wonderful month of March.

**Reminder:** Daylight Savings Time – Sunday, March 8<sup>th</sup> – Move your clocks forward one hour before bedtime on Saturday, March 7<sup>th</sup>.



*Graziella Bruner*  
Housing Administrator



The Village of  
**Our Saviour's Manor**

A SENIOR LIVING COMMUNITY

A Mission of Presbyterian Villages of Michigan, Wellspring Lutheran Services and The Lutheran Church of Our Saviour

Look for PVM on:





# OSM Monarch Moments

Blessings Our Saviour's Manor,

**Wishing everyone a Healthy, Happy, & Blessed March**



We hope everyone had a wonderful February Our OSM Administrator's Resident Activity Meeting and Birthday Celebration is Wednesday, March 11<sup>th</sup> @11:00 AM in the community room. **We will go over all our events for March & April. Reminder, our Friends & Family starts April 1<sup>st</sup>.** Everyone is welcome! Please come and bring any ideas you have for OSM and what you would like to see happen! We go over all the happenings here at OSM, please come to the meetings to stay updated.

We have many great shopping trips planned for this month. Nankin will be taking us to Walmart, Kroger, and Meijer, Volunteers of America, Ollies and Heartland, & Hobby Lobby. Please sign up on the bulletin board if you are interested in going on any trips! Please see your OSM Calendar for what is scheduled and check the bulletin board for sign-up sheets. *Please remember that transportation for shopping trips is with Nankin. The bus has a schedule to keep and will not wait for you, so please be in the lobby at least ten minutes before the scheduled time of the trip. Nankin bus trips cost three dollars each way.*

**Griffin Pest Control will be here on March 27, 2026 for the 1st floor, starting around 10:00 AM.**

**Laundry Room.** If an **Out of Order** sign is posted on a machine, please do not use it. The sign means something is wrong and we are waiting for the WASH Company to come fix it. Please do not remove the sign from the washer. **The front loader tray is for Liquid soap only.** Do not put powder in the front load washer tray. It causes a buildup that can clog the machine. If you need to purchase a new laundry card, you can do so using the machine in the laundry room. It costs \$5.00. Laundry is open 24/7. **PLEASE remember to empty the lint from the dryer after every use!**

**Trash. Please break down any boxes and put them down the chute. Do Not Leave boxes or anything else on the floor in the Trash Room.**

Please keep in mind any large items being delivered to your apartment must be between 8:00 AM-3:00 PM Monday – Friday. Please notify the office if you are getting a delivery so that we can have our receiving doors open for you!

Please be sure to return all grocery carts to the cart room after use! **DO NOT** leave carts in the hallways or the upstairs trash room. Thank you!

**Be safe and stay healthy!**

**Have a blessed and safe month!**





# Inspirational Moments

By Jessie Clark,  
Resident Volunteer

## March Brings Gentle Change

March arrives with softer skies,  
With longer days and brighter light.  
The winter chill begins to fade,  
As spring prepares its quiet flight.  
The wind may still be cool and strong,  
Yet hope is carried in the air,  
A gentle promise whispered low—  
Warmer days are almost there.

The earth awakens bit by bit,  
As buds appear on branch and tree.  
Birds return with cheerful songs,  
A joyful sign for all to see.  
Just like the season turning new,  
Each day brings moments to embrace—  
A smile, a laugh, a friendly word,  
The warmth of kindness we all share.

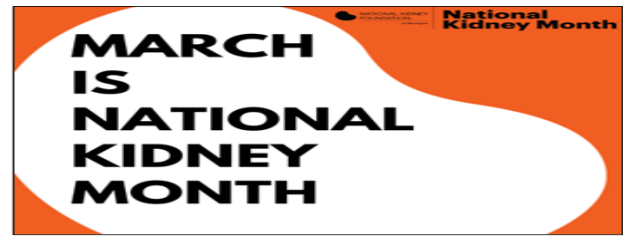
So let this March bring peace and joy,  
And simple pleasures day by day.  
A cup of tea, a walk with friends,  
Or sunshine lighting up the way.  
For every season has its gift,  
And every moment holds its part—  
But spring reminds us beautifully,  
That hope forever lives in the heart.





# Coordinator's Corner

Alisa Loveday  
Service Coordinator



## Top Foods to Stretch Your Dollars

1. Beans and Lentils
2. Oats
3. Chickpeas
4. Canned Meats and Fish
5. Rice (in moderation)
6. Pasta (in moderation)
7. Frozen Vegetables
8. Nuts and Seeds
9. Powdered Milk
10. Biscuit Mix (in moderation)

<https://www.bhg.com/recession-proof-grocery-items-11757542>



**Tuesday, March 17<sup>th</sup>, 2026**

### My Office Hours

**Monday – Thursday  
10:00 AM – 3:00 PM  
Closed on Fridays!**

## Love Your Kidneys Every Day

Your kidneys may be small, but they're mighty. Every day, these two bean-shaped organs quietly work behind the scenes to filter waste, balance fluids, regulate blood pressure, and keep your body running smoothly. Show your kidneys a little love with these everyday habits from ChatGPT.

**Hydration is your kidneys' best friend.** Drinking enough water helps them flush out toxins and prevents kidney stones. You don't need to obsess over ounces—just sip regularly!

**Eat with balance in mind.** Kidneys appreciate meals that are lower in excess salt and ultra-processed foods. Fresh fruits and vegetables, whole grains, and lean proteins help reduce strain and support overall kidney health.

**Move your body—gently and often.** Regular physical activity improves circulation and helps manage blood sugar and blood pressure, two big factors in kidney health.

**Be medication smart.** Overusing certain pain relievers can stress the kidneys. Take medications as directed, and when in doubt, ask a healthcare professional what's safest for you.

**Remember check-ups.** Kidney issues can be sneaky and symptom-free early on. Routine labs and blood pressure checks help catch problems before they become serious.

Most importantly, remember that caring for your kidneys is really about caring for your whole self. Small, consistent choices add up. Drink some water, take a walk, eat something nourishing—and give your hardworking kidneys the daily appreciation they deserve.

# OSM EVENTS

**Coordinator's Community Connection Hour**  
**1<sup>st</sup>, 3<sup>rd</sup>, & 4<sup>th</sup> Wednesday @ 10:30 AM**  
**In The Community Room**

**Craft Day Fridays @ 12 Noon**  
**In the Community Room**

**Game Night/Cards Games every Friday @ 5:00 PM**  
**In the Community Room**

**Wednesday, March 4<sup>th</sup> @ 10:00 AM**  
**Focus Hope**

**Monday, March 9<sup>th</sup>, @ 1:00 PM**  
**Bingo w/Dyverse**



**Tuesday, March 10<sup>th</sup> @ 12:00 PM**  
**Life Insurance Seminar**

**Tuesday, March 10<sup>th</sup> @ 1:00 PM**  
**Full Gospel Temple Item Pick Up**



**Wednesday, March 11<sup>th</sup> @ 11:00 AM**  
**Administrator's Resident Meeting & Birthday Celebration**



**Monday, March 16<sup>th</sup> @ 1:00 PM**  
**Renter's Insurance Seminar**

**Wednesday, March 18<sup>th</sup> @ 11:00 AM**  
**Blood Pressure Screening**



**Monday, March 23<sup>rd</sup>, @ 1:00 PM**  
**Bingo w/PACE**



**Wednesday, March 30<sup>th</sup>, @ 1:00 PM**  
**Bingo w/ZING**





## Giving Matters.

By Paul J. Miller, CFRE,  
President, PVM Foundation

**SAVE THE DATE – Friends & Family – April 1-30, 2026!  
F & F kickoff luncheon date to be determined.**



Since 2002, this annual fundraising campaign has raised several millions toward projects and programs that have enhanced the lives of countless PVM residents and community seniors.

For more information how you can support your Village, please see your Village Administrator on how you can participate in this special time of the year! If you have any questions or would like to share your thoughts, please contact us at 248-281-2040 or [pvmfoundation@pvm.org](mailto:pvmfoundation@pvm.org).

Warm regards,  
Paul J. Miller, CFRE

*Your Life.* Your Legacy.

Presbyterian Villages of Michigan is only able to provide the best quality of housing, programs and services to seniors throughout Michigan with the generous support of our donors.

**Please consider a charitable bequest...  
and leave a legacy.**



For more information, call  
Paul Miller at the PVM Foundation  
**248.281.2045**  
[www.pvmgifts.org](http://www.pvmgifts.org)

[www.pvmf.org/osm](http://www.pvmf.org/osm)



## Mayor's Message

By Kevin Coleman  
Mayor, City of Westland

### *Greetings OSM Residents,*

The City of Westland is once again partnering with Michigan Humane to bring you the **Terry Packer Dog Vaccination Day!** This event is open to Westland residents and will take place at **City Hall (36300 Warren Road)** on **Saturday, March 21st** from **10 a.m. to 2 p.m.** Rabies, Distemper, Parvo, and Leptospirosis are included for just \$25 per dog (Veterans with ID are free). Additionally, dog microchips are offered for \$20 and one and three year dog licenses will be available on-site. License costs are \$13 for one year and \$33 for three years (discount offered if the dog is spayed/neutered). Availability is limited to the first 250 dogs (no cats please) so come early!

Children ages 5 through 12 interested in hands on learning of STEM (science, technology, engineering, and math) topics are invited to participate in the **Mobile Educational: STEAM Museum** on **Saturday, March 28th** from **10 a.m. to 1:30 p.m.** at **City Hall (36300 Warren Road)**. There will be hands-on exhibits and activities for all to enjoy. Please rsvp on the [Recreation Portal](#), call the Parks and Recreation Department at 734-722-7620, or email [jsmith@cityofwestland.com](mailto:jsmith@cityofwestland.com).

Staying informed and connected is easier than ever. For the latest City news and comprehensive information visit the City's website at [www.cityofwestland.com](http://www.cityofwestland.com). You can also follow us on Facebook, X, and Instagram for real-time updates, announcements, and engaging content. Additionally, tune in to our Municipal Access Channel **WLND (Xfinity Channel 12, WOW! Channel 10, and AT&T U-Verse Channel 99)**, or subscribe to our YouTube Channel [City of Westland - WLND](#) to catch the latest videos and City programming.





# Maintenance Tips

By Von Jones

## The ABC's of Maintenance

- A. If a resident plans to be away from the property overnight or for a vacation and will be leaving his/her vehicle parked in front of their building, he/she must notify the office with the name and telephone number of the person who will be responsible in his/her absence in case of an emergency.
- B. **PLEASE be sure to tie your trash bags** before throwing them down the shoot. Not securing your trash bags before throwing away causes the trash to spill out of your bag creating a mess.
- C. **Do not leave large boxes or furniture in the trash rooms.** We schedule for a dumpster multiple times per year for your convenience of disposing your items. Leaving the large items in the trash room causes more risk for others to trip when coming and going in the trash room.

Please contact the office for any and all work orders.

The Emergency Phone is for after hours only or when the office is closed during regular office hours and/or holidays. For all medical emergencies, please dial (911) Nine, One, One, or push your Emergency ECall Button.

**Please remember to call the office for all work orders.**

**A work order must be in the system before maintenance can enter your unit.**

### *A Few Reminders:*

- *Please call the office with all work orders.*
- *Please return grocery carts to the cart room after each use!*
- *Please make sure the dryer lint cleaner is being emptied after each use.*
- *If an Out of Order sign is posted on any of the machines, please do not use them.*
- *No Candles, Small Candles for oils, or Incense is to be burned in the apartments or building. If you have to use a match or a lighter it is NOT allowed.*



**Dial 1-734-740-4777**

**For after-hours maintenance emergencies  
For Medical Emergencies, please dial 9-1-1**



# Admin. Assistant Column

By Karron Williams  
Administrative Assistant

## Celebrating Women's History Month

March is recognized as Women's History Month, a time dedicated to honoring the achievements, contributions, and lasting impact women have made throughout history. From leaders and innovators to caregivers and community builders, women have played a vital role in shaping our society. This month gives us the opportunity to reflect on the courage, strength, and determination that women have demonstrated across generations while continuing to inspire progress for the future.

Women's History Month began as a local celebration in Santa Rosa, California in 1978 and later expanded nationwide. In 1987, it was officially recognized by Congress as a month-long observance. Since then, communities, schools, and organizations across the country have used this time to highlight the accomplishments of women in fields such as science, education, medicine, politics, arts, and social advocacy. Their contributions have helped build stronger communities and opened doors for future generations.

This month is also a wonderful opportunity to celebrate the remarkable women in our own lives and community. Many of our residents, staff, mothers, grandmothers, sisters, and friends have lived through decades of change and progress. Their stories, wisdom, and experiences are an important part of history. The resilience and perseverance shown by women throughout their lives continue to inspire those around them.

As we celebrate Women's History Month, we encourage everyone to take time to recognize and appreciate the women who have made a difference in their lives. Whether through leadership, kindness, mentorship, or dedication to family and community, their influence is truly meaningful. Together, let us honor the past, celebrate the present, and continue to support and uplift the women who shape our world every day.





# March Birthdays 2026

## Happy Birthday!!!



Patricia Grant – March 4th

Karen Kluwe – March 18th

Marsha Desaussure – March 25th

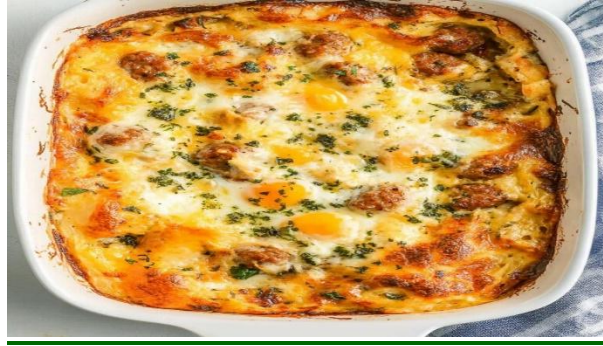
Mattie Smith – March 29th

Robert Harris – March 30th

The Village of Our Saviour's Manor						
March						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<p>01 Weekend Rides Available with Black &amp; White Cab 734-722-4114</p>	<p>02 Schedule your (M-F) weekly bus ride with Nankin. Call 734-729-2710</p>	<p>03 Celebrate the Spirit of the Great Outdoors! HUNT • FISH • CAMP • EXPLORE Enjoy the Outdoors!</p>		<p>04 Happy Birthday Patricia Grant 10:00 AM FOCUS: HOPE 10:30 AM Coordinator's Community Connection Hour</p>	<p>05 9:45 AM</p>	<p>06 2:30 PM Victory Cup Meeting SENIOR OLYMPICS 5:00 PM Game Night</p>
<p>08</p>	<p>09 1:00 PM Bingo with Dyverse Management Home Care</p>	<p>10 12 PM Life Insurance Seminar 1:00 PM Full Gospel Temple Donation Pick Up</p>	<p>11 11:00 AM Administrator's Resident Meeting &amp; Birthday Celebration</p>	<p>12 9:45 AM</p>	<p>13 12 PM - 2 PM Craft Day 5:00 PM Game Night</p>	<p>14 WORLD SLEEP DAY</p>
<p>15 World Wildlife Day</p>	<p>16 1:00 PM Renter's Insurance Presentation</p>	<p>17 Happy St. Patrick's Day</p>	<p>18 Happy Birthday Karen Kluwe 10:30 AM Coordinator's Community Connection Hour 11:00 AM Blood Pressure Screening</p>	<p>19 9:45 AM</p>	<p>20 FIRST DAY OF SPRING 5:00 PM Game Night</p>	<p>21 National Puppy Day</p>
<p>22 22ND MARCH</p>	<p>23 1:00 PM Bingo with PACE</p>	<p>24 9:00 AM Volunteers of America 1:00 PM Bingo with Aetna</p>	<p>25 Happy Birthday Marsha Desaussure 10:30 AM Coordinator's Community Connection Hour 10:00 AM-2:00 PM Michigan Secretary of State</p>	<p>26 9:45 AM</p>	<p>27 10:30 AM Griffin Pest Control 1st Floor 12 PM - 2 PM Craft Day 5:00 PM Game Night</p>	<p>28 National Children's CRAFT DAY</p>
<p>29 Happy Birthday Mattie Smith</p>	<p>30 Happy Birthday Robert Harris 1:00 PM Bingo with ZING</p>	<p>31 NATIONAL SOMETHING ON A STICK DAY</p>	<p><u>March Observations</u> Women's History Month Nat'l Brain Injury Awareness Month Irish American Heritage Month National Kidney Month Nat'l Social Work Month Nat'l Sleep Awareness Month</p>	<p><u>Weekly Celebrations</u> Week 1: Sea Week Week 2: Chocolate Chip Cookie Week 3: Girl Scout Week Week 4: Nat'l Cleaning Week</p>		

# March Recipe

## Sausage and Egg Breakfast Casserole



### ***INGREDIENTS***

1 POUND BREAKFAST SAUSAGE OR BACON  
6 SLICES OF WHITE BREAD, CUBED  
6 EGGS BEATEN  
2 CUPS MILK  
1 CUP SHREDDED SHARP CHEDDAR CHEESE  
1 TSP GROUND MUSTARD  
1 TSP SALT  
SLICED TOMATOES FOR GARNISH, OPTIONAL

### ***INSTRUCTIONS***

1. SPRAY 9 X 13 INCH BAKING DISH WITH NON STICK COOKING SPRAY
2. IN A SKILLET OVER MEDIUM HEAT, COOK SAUSAGE UNTIL NO LONGER PINK, DRAIN WELL.
3. PLACE BREAD IN PREPARED DISH.
4. TOP MEAT OVER BREAD.
5. IN A BOWL, COMBINE EGGS, MILK, CHEESE, SALT, AND MUSTARD.
6. POUR OVER MEAT AND REFRIDGERATE OVER NIGHT.
7. IN THE MORNING, PREHEAT OVEN TO 350 DEGREES
8. BAKE CASSEROLE FOR 50 MINUTES.

***ENJOY***

Servings: 6 – 8 SERVINGS

# Monthly Word Search

# WORD SEARCH WOMEN'S HISTORY MONTH

Y L E A N Q R R O S A P A R K S  
 P O W E R F U L W O M E N K A O  
 M A Y A A N G E L O U R T P A W  
 M W E D Q G R P B G K E O I A K  
 E M P M A L A L A N T B R A V E  
 N S F R I D Q K A H U O D H L A  
 E L E A N O R R O O S E V E L T  
 E E I E A T P S W E E N T K A O  
 A M E L I A E A R H A R T P A W  
 B O L D Q G R P B G K E O I A K  
 E M P O W E R M E N T A N C E D  
 N S F R I D A K A H L O D H L A



Women  
 Bold  
 Brave  
 Empowerment  
 Maya Angelou

Malala  
 Rosa Parks  
 Frida Kahlo  
 Eleanor Roosevelt  
 Amelia Earhart  
 Powerful

# March Observances & Fun Facts:

## March Observations

- Women's History Month
- Nat'l Brain Injury Awareness Month
- Irish American Heritage Month
- National Kidney Month
- Nat'l Social Work Month

## Weekly Celebrations

- Week 1: Sea Week
- Week 2: Chocolate Chip Cookie Week.
- Week 3: Girl Scout Week
- Week 4: Nat'l Cleaning Week

## March Flower and Birthstone



Flower = Daffodil



Gem = Aquamarine



The Village of  
**Our Saviour's  
Manor**

A SENIOR LIVING COMMUNITY

 A Mission of Presbyterian Villages of Michigan,  
Wellspring Lutheran Services and  
The Lutheran Church of Our Saviour

### OSM BOARD MEMBERS

Johnnie Jackson, Board Chair

Dereka McClay, Vice Chair

Rev. David Huber, Treasurer

Carolyn Kimbrough, Member

Michelle Williams, Member

Myra Davenport, Member

Judy Piccininni, Member

## OSM Resources:

### **Helpful Resources**

#### **Transportation**

**Nankin Transit** (Serving Wayne, Westland, Garden City, & Canton)

(734) 729-2710

**Smart ADA** (313) 223-2100

**Black & White Cab (for your weekend trips)**

(734) 722-4114

#### **Senior Agencies**

The Senior Alliance (Wayne/Westland) (734) 722-2830

PACE of Southeast Michigan (855) 445-4554

#### **CareSync Solutions**

Home Healthcare Services (248-773-4550)

### **Step up to more with PACE Southeast Michigan**

At PACE Southeast Michigan, we offer comprehensive healthcare aimed at preserving independence, dignity and high quality of life for older adults. During Medicare Open Enrollment, we're looking forward to welcoming new participants!

You may qualify for PACE Southeast Michigan services if you...

- Are 55 years or older
- Can live safely in the community with support from PACE Southeast Michigan services
- Are eligible for nursing home-level care
- Live in Macomb County, Wayne County or Oakland County

Detroit Resident Ingrid Thompson, a PACE Southeast Michigan participant of 12 years, said she's been able to live an active life with the help of PACE Southeast Michigan despite her physical disabilities from a stroke. "PACE is the best place for seniors with disabilities," she said. "I know that for a fact."

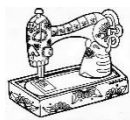
Ingrid especially enjoys the free activities offered to all participants at PACE Southeast Michigan's Day Health Centers, saying they are fun ways to socialize while staying physically and mentally fit.

Learn how you can age in place at your Presbyterian Villages of Michigan residence and rely on PACE Southeast Michigan for all-inclusive care (medical, spiritual and social) designed with older adults in mind.

Visit our website at [www.pacesemi.org](http://www.pacesemi.org) to learn more.

To speak with a PACE Southeast Michigan Enrollment and Outreach Representative, please call us at [\(855\) 445-4554](tel:8554454554) (TTY: 711).

## OSM Classifieds:



### **OSM Gifted Hands:**

These wonderful volunteers use their sewing skills and talents to make items such as blankets, pillows, dolls and even giant teddy bears. All items are given away to organizations such as the Westland Good fellows, Salvation Army, Homeless Shelters and Covenant House. If you can use a sewing machine or stuff a pillow and would like to volunteer and be a part of OSM Gifted Hands, please see Ms. Alice Finley and Ms. Louise Rush.



### **OSM Compassionate Hearts:**

If you have a heart for people, we're looking for volunteers to join OSM Compassionate Hearts. Compassionate Hearts are a group of residents that volunteer to visit their fellow neighbors while hospitalized or in rehab. You would be surprised by what a friendly face, a warm hug, prayer and a loving smile and will do for someone.



### **OSM Growing Hands:**

Do you like to garden and get your hands dirty? Well come and join are gardening volunteers, OSM Growing Hands. This group volunteers to work in and care for our new garden. We're praying that the OSM Growing Hands Garden will produce enough vegetables to help feed those in our community. If you have a green thumb and would like to volunteer, please join this group.



### **OSM Caring Hands:**

We need volunteers for our homeless project. This group volunteers to crochet blankets and create pillows using plastic grocery bags known as plarn. We are also in the process of raising funds to be able to purchase items to make toiletry bags to pass out to the homeless. Let's not forget our fellow man and reach out to those less fortunate than ourselves.



### **OSM Fisherman:**

Love to fish? This is the group for you! OSM Fishermen is a group of residents that enjoy being at the lake and casting their rods. If you ever wanted to try your hands at fishing, please come and join this group.

## Village Staff

### Presbyterian Villages of Michigan Mission Statement

Guided by our Christian heritage, we serve seniors of all faiths and create new possibilities for quality living.

[www.pvm.org](http://www.pvm.org)

**Graziella Bruner**  
Housing Administrator

**Von Jones**  
Maintenance Tech

**Karron Williams**  
Administrative Assistant

**Alisa Loveday**  
Service Coordinator

**Jonathan Hayes**  
Director of Housing

**Jessie Clark**  
Resident Volunteer

<b>OSM Office Number</b>	<b>(734) 595-4663</b>
<b>OSM Office Fax Number</b>	<b>(734) 595-2222</b>
<b>Maintenance Emergency Number</b>	<b>(734) 740-4777</b>
<b>Service Coordinator Number</b>	<b>(734) 722-9763</b>



**Presbyterian Villages of Michigan Foundation** serves Michigan seniors of all faiths by raising essential funds to support the mission of Presbyterian Villages of Michigan for the greatest needs of our residents. A gift to Presbyterian Villages of Michigan Foundation is truly an investment in our residents. For more information on how you can help Michigan seniors, call Presbyterian Villages of Michigan Foundation at **248-281-2040** or visit [www.pvmfoundation.org](http://www.pvmfoundation.org)



A SENIOR LIVING COMMUNITY

 A Mission of Presbyterian Villages of Michigan, Wellspring Lutheran Services and The Lutheran Church of Our Saviour

29495 Annapolis Road  
Westland, Michigan 48186

*Congratulations!*

You are being recognized because "What you did mattered!":



---

---

---

---

---

*Thank you for what you did!*

Employee Name: \_\_\_\_\_

Person Recognizing Employee: \_\_\_\_\_

Date: \_\_\_\_\_

\*\* Please turn this card into Village Administrator for a chance to win a prize \*\*

ACCOUNTABILITY • LISTENING • RELATIONSHIPS • RESPECT



**Embrace the possibilities**

**Is there someone on staff that you would like to acknowledge for their work? Please complete this form and turn it into the office. They might win a prize!**